



**APPLICATION FOR VOLUNTEER SERVICE**

Northwell Health is an Equal Opportunity Employer and a Voluntary Not-for-Profit Health System

Today's Date: \_\_\_\_\_

**Please Print in Ink**

Please write below which Northwell Hospital/Facility are you interested in volunteering at?

\_\_\_\_\_

I am 18 years of age or older

I am between the ages of 14 & 17

*Each Hospital/Facility has their own minimum age requirement\**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Mid. Int: \_\_\_\_\_

Home Address: \_\_\_\_\_

Street

Apt. #

City/Town

State

Zip

Phone: Home: (\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

How did you hear about the Northwell Health Volunteer Program?

\_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Name

Phone #

Relationship

Foreign Languages Spoken: \_\_\_\_\_

Do you currently have any friends or relatives employed, volunteering, or on the Board of Trustees at any Northwell Health location (formerly known as North Shore LIJ Health System)?

Yes \_\_\_\_ No \_\_\_\_ If yes, please provide information:

<u>Facility</u>	<u>Department</u>	<u>Name</u>	<u>Relationship</u>
_____	_____	_____	_____
_____	_____	_____	_____

Are you currently on the federal government's exclusion list for any reason, including having defaulted on a Health Education Assistance Loan (HEAL)?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide information:

Are you the subject of a pending action or proceeding involving fraud or abuse in Medicare, Medicaid or other healthcare program?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide information:

Have you ever been sanctioned as a result of alleged Medicare or Medicaid fraud or abuse?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide information:

Have you previously worked or volunteered at Northwell Health (formerly known as North Shore LIJ)?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please specify:

(Circle One)

**Worked or  
Volunteered**

Hospital/Facility

Department

Beginning Date

End Date

(Circle One)

**Worked or  
Volunteered**

Hospital/Facility

Department

Beginning Date

End Date

I am currently:    **Employed** \_\_\_\_\_                  **Unemployed** \_\_\_\_\_                  **Student** \_\_\_\_\_                  **Retired** \_\_\_\_\_

Employer's Name (if applicable): \_\_\_\_\_  
Name Address

Highest Level of Education (if applicable):    **High School** \_\_\_\_\_    **College/University** \_\_\_\_\_    **Degree** \_\_\_\_\_

Business/Trade \_\_\_\_\_

School Presently Attending (if applicable): \_\_\_\_\_ Major: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

**Why are you interested in volunteering?**

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**I prefer:**      **Patient contact** \_\_\_\_\_      **Non-patient contact** \_\_\_\_\_      **Clerical** \_\_\_\_\_      **Where needed** \_\_\_\_\_

**Please provide two (2) references who are not family members:**

Name	Relationship	Phone #

**I am interested in the following area(s):**

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**I am available to start volunteering on** \_\_\_\_\_.

**I am available to volunteer on the day/times indicated below:**

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
AM		AM		AM		AM		AM		AM		AM	
PM		PM		PM		PM		PM		PM		PM	
Eves		Eves		Eves		Eves		Eves		Eves		Eves	

*\*Please be aware that certain Hospitals/Facilities may not offer evening and/or weekend hours\**

**I understand that I will not be paid for my service as a volunteer. I understand that I must complete \_\_\_\_\_ hours of service before any information regarding service hours is released.**

**Do you already have a definite placement?**    Yes \_\_\_\_\_    No \_\_\_\_\_

**If yes, please give name of supervisor, department and phone number:**

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**NORTHWELL HEALTH VOLUNTEER APPLICATION SIGNATURE PAGE**

Please read the following statement carefully, and then acknowledge that you have read and agreed to it by providing your signature and/or eSignature at the bottom of the page. Please note that an eSignature is the electronic equivalent of a handwritten signature.

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It is Northwell Health’s policy to provide equal opportunity and treat all individuals equally regardless of their age, race, creed/religion, color, national origin, alienage or citizenship status, sexual orientation, military or veteran status, sex/gender, gender identity, gender expression, disability, genetic information or genetic predisposition or carrier status, marital status, partnership status, victim of domestic violence, or other characteristics protected by applicable law.

**Applicant's Certification**

I certify that all matters contained in this application are true, authorize their investigation, and agree that any misleading or false statements would render this application void and would be sufficient cause for my immediate dismissal. I understand that my volunteer engagement with Northwell Health (“engagement”) is dependent on providing all necessary documentation as required for my position including, but not limited to, the following: verification of education, employment history, professional licenses and certifications, required regulatory checks (including without limitation a check under the Sex Offender Registration Act), satisfactory completion of a medical examination, receipt of satisfactory references and attendance at required orientations and trainings.

I understand that as a condition of my proposed engagement, I may be required to undergo and pass a screening for alcohol and/or drugs. Should the screening reveal the presence of an illegal drug, misuse or abuse of a controlled substance, or use of other substances which may impair my behavior and/or ability to function, I may not be allowed to volunteer with Northwell Health.

I understand and agree that Northwell Health may share Personal Information with other companies acting on the Northwell Health’s behalf to provide employment verification services, may include assessment test providers, if applicable.

Northwell Health may share my Personal Information in connection with the sale or transfer of part or all of the business or, as appropriate, in connection with any legal requirement such as a court order or regulatory obligation. Northwell Health may also share my Personal Information upon request from a law enforcement agency. Northwell Health will not share, trade, rent or sell my Personal Information to other third parties without my consent, unless such possible sharing, trading and selling was disclosed to me when the information was originally collected.

I understand that I have the right to request access to my Personal Information in order to correct, update, modify, or ask for the deletion and blocking of my data. I can do this by contacting Northwell Health through my respective volunteer coordinator. If I request the deletion of my data, I acknowledge that applicable legal obligations may require that Northwell Health maintain such data.

I agree, if accepted, to provide acceptable proof of my age and identity, and to abide by Northwell Health’s policies, procedures and rules.

I understand that my engagement with Northwell Health will be at-will, meaning that I or Northwell Health may terminate the relationship at any time, or for any reason, with or without cause or notice.

By my signature below, I certify under penalty of perjury that all my statements in this completed application are true and complete, that I have read, understood, and agree to this entire application, including the foregoing statement above, and that I was given as much time as I needed to read and complete this application. I understand that any falsification or omission shall be sufficient cause for termination of my volunteer engagement with Northwell Health (which I acknowledge is at-will). My typed name shall have the same force and effect as my written signature.

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Applicant’s Signature

Date Signed

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Parent/Legal Guardian Signature (*If under 18 Years Old*)

Date Signed