

## Focused Professional Practice Evaluation – FPPE

Dear Practitioner:

We would like to explain that all new members of the professional Medical Staff are part of the Focused Professional Practice Evaluation (FPPE) process whereby the Medical Staff Leadership evaluates the privilege specific competence of the practitioner. An FPPE is conducted for all newly privileged practitioners. This process is *Confidential and Privileged* under state law.

- The FPPE is a time-limited period expected to be completed within 6 months but not to exceed one year, during which the practitioner's professional performance is evaluated and his/her Medical Staff appointment is provisional.
- As part of the orientation packet each practitioner is provided with a copy of the Focused Professional Practice Evaluation/Ongoing Professional Practice process for his/her review.
- **You must fax or email the medical record numbers of the first five (5) cases as they occur/or the number of cases as designated by the Department to the Medical Staff Office within three (3) months of starting the FPPE period.**

Fax: 516-719-2726, Attn: Jennifer Graff

Email: [jgraff@northwell.edu](mailto:jgraff@northwell.edu)

- **Prior to beginning clinical activity, performing any surgical/invasive procedures, you must contact your Director/Chief regarding monitoring. (See attached list of Director/Chief names).**
- If the requisite number of cases has not been provided to the Medical Staff Office within three (3) months of the starting FPPE period, the Medical Staff Office will call you as a reminder to submit the medical record numbers of the required number of cases. The same process will be repeated at 6/9/12 months for completion of sufficient cases.

**Failure to successfully complete the FPPE process may result in loss of privileges.**

- Following the successful completion of FPPE, Ongoing Professional Practice Evaluation (OPPE) will commence. Please contact your Director/Chief to discuss the specifics.

Sincerely,

Alan Mensch, M.D.  
Senior Vice President of Medical Affairs  
Medical Director

Morris Rabinowicz, M.D.  
Director, Medical Staff Credentialing

DIRECTOR/CHIEF	PHONE	FAX	E-MAIL ADDRESS	TITLE	DEPARTMENT
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