North Shore-LIJ Undergraduate Administrative Summer Internship

**Position Type:** Paid Summer Internship  
**Duration:** June 13th, 2016 – August 5th, 2016

The North Shore-LIJ **Healthcare Management Program** is an extensive 8-week internship program in which undergraduate students with a record of outstanding academic achievement and leadership capabilities will gain exposure to the roles and responsibilities of hospital or healthcare administrators. As part of one the largest and fastest growing healthcare providers in the New York Metro Area, interns are given unparalleled access to the North Shore-LIJ Health System with the opportunity to work alongside executive professionals in the field of hospital administration, including finance & operations. Beginning with an orientation into the basic operations of running a hospital or service line, the internship experience will quickly evolve into real project work to be completed closely with the North Shore-LIJ team. The Healthcare Management Program is geared towards students with a distinct interest in the healthcare field, but welcomes applications from all students, regardless of their undergraduate major or field of study.

**Application Deadline:** Applications must be electronically submitted by 5pm EST on January 25th, 2016

Application can completed at:

- **Application:** [http://North_Shore_LIJ.formstack.com/forms/nslij_healthcare_management_program](http://North_Shore_LIJ.formstack.com/forms/nslij_healthcare_management_program)  

**Program Structure:**

- **Exposure to Hospital Leadership:** Associates spend time throughout the summer understanding the infrastructure necessary to provide healthcare services to patients. Through interactions with clinical and non-clinical leaders, Associates gain experience working in the C-Suite of a large academic medical center, gaining exposure to the decision making processes of hospital leaders.

- **Didactic Sessions:** In addition to shadowing administrative leaders and attending meetings, Associates will be provided with Lunch & Learn sessions in which a Hospital Executive will provide the student with an important understanding of the basic elements of hospital leadership, organizational dynamics and expertise from their field of work.

- **Project Work:** Each day, healthcare leaders spend a good portion of the day working on an array of projects across a range of subjects as they execute the strategy needed to help the organization achieve its goals. Associates will be given the opportunity to assist and manage their own projects, which will include process improvement solutions and strategies for implementation. The expectation will be to deliver high-quality and well-conceived reports and presentations.

For further information about the program, please contact:

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For more information about North Shore-LIJ Health System please visit: [www.northshorelij.com](http://www.northshorelij.com)